

**Alabama Southern Community College**

**Campus Security and Crime Report**



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The following information is provided to assist students, prospective students, employees, and others in reporting criminal activity and in preventing crime. Any questions or concerns regarding campus security issues may be made to Tom Boatwright, Coordinator of Campus Security (251-575-8237) or to the Campus Director. Any criminal activity or suspected criminal activity should be immediately reported to any college official. Any voluntary, confidential information concerning criminal activity and crime prevention may be made to Tom Boatwright, Coordinator of Campus Security (251-575-8237) or to the Campus Director. All appropriate warnings of criminal activity will be made to the college community by the Director of Public Information.

### **CAMPUS POLICE/SECURITY PERSONNEL**

The importance of training for police officers, especially within an academic community, cannot be overemphasized. Police officers must be service-oriented, given their environment, as well as capable of providing law enforcement service. Therefore, the police department utilizes many resources to ensure that the certified officers patrolling the community are of the highest caliber. Our certified officers also receive training sponsored by the Alabama Peace Officers' Association, Alabama's state police academy, and other law enforcement agencies. The Coordinator of Campus Security at Alabama Southern Community College is a certified police officer. Contract police officers and non-certified security officers provide supplemental services, as required. Certified police officers have arrest authority on and off campus. Noncertified contract security guards do not have arrest authority. Contract security guards are trained by the contractor. Specific information concerning the campus locations of certified police officers or any other staffing questions may be obtained from Roger Chandler, Vice President of Operations (251-575-8224). Alabama Southern Community College works with local law enforcement at each of its locations. Local law enforcement provides backup and emergency assistance, as needed.

### **DRUG AND ALCOHOL ABUSE**

In compliance with the drug-free workplace requirements of Public Law 100-690 for recipients of Federal contracts and grants, the following policy is in effect for Alabama Southern Community College.

1. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited by Alabama Southern Community College during any activity conducted, sponsored or authorized by, or on behalf of, Alabama Southern Community College. A "controlled substance" shall include any substance defined as a controlled substance in Section 102 of the Federal Controlled Substance Act (Code of Alabama, Section 202-1. et seq.).
2. Alabama Southern Community College has and shall maintain a drug-free awareness program to inform employees about:
  - a. the dangers of drug abuse in the workplace;

- b. Alabama Southern Community College's policy of maintaining a drug-free workplace;
  - c. any available drug counseling, rehabilitation, and employee assistance program; and
  - d. the penalties that may be imposed upon employees for drug abuse violations.
3. All employees and students of Alabama Southern Community College shall comply with Paragraph 1 above.
  4. Any employee who is convicted by any Federal or State Court of an offense which constitutes a violation of Paragraph 1 shall notify the President of Alabama Southern Community College, in writing of said conviction within five (5) days after the conviction occurs. Conviction, as defined in P.L. 100-690, shall mean "a finding of guilt (including a plea or nolo contendere) or imposition of sentence, or both."
  5. In the event of a report of a conviction pursuant to Paragraph 4, where the employee is working in a project or a program funded through a Federal contract or grant, Alabama Southern Community College shall notify in writing within ten (10) days any Federal agency to whom such notification by Alabama Southern Community College is required under P.L. 100-690.
  6. In the event an employee violates Paragraph 1 or receives a conviction as described in Paragraph 4, the respective employee shall be subject to appropriate disciplinary action which may include, but is not limited to, termination of employment. Alabama Southern Community College shall also reserve the right to require said employee, as a condition of continued employment, to satisfactorily complete a drug treatment or rehabilitation program of a reasonable duration and nature.
  7. Alabama Southern Community College shall make a good faith effort to ensure that paragraphs 1-6 are followed.
  8. Each employee of Alabama Southern Community College shall receive a copy of this policy.

For inquiries concerning these policies, individuals may consult the President of the College at P.O. Box 2000, Monroeville, Alabama 36461 (251)-575-3156, the Dean of Students at P.O. Box 2000, Monroeville, Alabama 36461 (251) 575-3156, or the Director, Office of Civil Rights, Washington, D.C. 20201.

## **HARASSMENT**

It is the policy of Alabama Southern Community College that employees be provided a workplace and academic atmosphere free of harassment, including sexual harassment. Sexual harassment is considered unethical and unprofessional. Every member of management is responsible for enforcement of this policy and for setting an example with respect to conduct. The exploitation of institutional academic or supervisory authority to sexually harass students, faculty or staff is a form of illegal sex-based discrimination. Violation of this policy is a violation of Title IX in the Education Rights Act of 1972 and of Title VII of the Civil Rights Act of 1964. Furthermore, violation of this policy can lead to suspension or termination from employment, liability for Alabama Southern Community College, and civil or criminal liability for the harassing employee.

Sexual harassment is a form of sex discrimination. The common element of a variety of forms of sexual harassment is the inappropriate introduction of sexual activities or comments into the

work or learning situation. While sexual harassment may involve relationships among equals, it often involves relationships of unequal power, giving rise to elements of coercion centered around sexual activity for opportunities of benefit such as improved job or academic status.

Implicit in the legal definition of sexual harassment is the theory that sexual harassment is a barrier to the realization of the victim's full potential as a student or employee. Sexual harassment is considered unethical and unprofessional.

## **MINORS ON CAMPUS**

As an institution of higher education, Alabama Southern Community College provides educational and support services to our students. Minors not enrolled as Alabama Southern students or participating in sanctioned Alabama Southern activities such as, but not limited to, campus tours, testing services, Talent Search, Upward Bound, or Adult Education classes, who are without supervision of a parent or adult caregiver may disrupt the educational process or work setting, and possibly create a safety hazard for the minors themselves or for others on the College campus.

Please be aware that our facilities are open to the public, a situation that can present risks to minors. The safety and security of the minors are the responsibility of the parent or adult caregiver when those minors are on the campus. The College cannot assume responsibility for the safety of minors left unattended nor can the College act as a babysitter or protector of the minors.

Through the following procedures, the College seeks to create a safer environment, which is conducive to and supportive of the learning process.

Procedural Guidelines:

1. No employee, student or visitor should bring minors not enrolled as Alabama Southern students or participating in College sanctioned events to class or leave a minor unattended at the College.
2. Unattended minors not enrolled in classes or participating in college sanctioned events on the Alabama Southern campus may be referred to campus security for assistance or to the Department of Human Resources.
3. This procedure pertains to all employees, students, and visitors (including vendors) who attend classes, programs, events, or other activities on the campuses of Alabama Southern Community College.

## **CRIME PREVENTION**

A community equates police performance in terms of response time to calls for service, interaction with individual officers, and satisfaction level with the officer's handling of a call for service. Often overlooked are the efforts of police to prevent crime. Deployed in the proactive posture, the crime prevention efforts complement the reactive segment of the department, i.e., visible patrol units who either walk a beat or patrol with marked vehicles. Crime prevention

demands constant interaction and outreach to students, faculty, and staff, combined with unique appropriate training.

Crime prevention at ASCC is a community-based program. Involvement by all members of the campus community is essential to the success of the program. The college police department strives to provide leadership and direction for this effort. The main goal is to improve the quality of life for members of the campus community.

### **CRIME PREVENTION TIPS**

- Always lock your doors after entering or leaving your car.
- Always park in well-lighted areas, if possible.
- Have your keys in your hands to avoid the need to linger before unlocking your car.
- Be prepared to use your keys as a weapon against an attacker.
- Check the back seat before entering your car.
- If you think you are being followed, drive to a public place or a police department and sound your horn.
- If you are walking and think someone is following you, go into the first occupied classroom you can easily gain access to and have the instructor notify police.
- Do not offer rides to strangers.
- Educate yourself concerning preventive tactics and be prepared to use these methods.
- Be alert as to your surroundings and the people around you, especially if you are alone or in a light-restricted area.
- Whenever possible, travel with a friend.
- Walk close to the curb.
- Avoid doorways, alleys, and areas with inadequate lighting which may offer an opportunity for an assailant to lurk and attack.
- Report any suspicious person to any college employee.

### **REPORTING CRIMINAL ACTIVITY**

Any criminal activity or suspected criminal activity should be reported immediately to any college official. Faculty and staff members (including college counselors) and students should note that any expectation of confidentiality does not include any illegal act. Faculty and staff members (including college counselors) are required to notify law enforcement officials and college officials when they learn of a criminal act.

Safety and access to campus facilities are high priorities; however, access to campus facilities is monitored only by routine observance by regular security personnel and reports from faculty, staff, and students. Any unusual observances or “suspect” persons should be reported to any college official. Facilities are maintained and lighted appropriately to ensure campus security.

## TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that in the judgment of the Vice President of Operations or the Coordinator of Campus Security constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued through the ASCC Eagle Alert. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Director of Public Information may also post notices on the Alabama Southern Community College Web site at [www.ascc.edu](http://www.ascc.edu)

## CRIME STATISTICS

The information and statistics contained in this publication are being presented by Alabama Southern Community College in compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Alabama Southern Community College published this to inform members of the college community and other interested parties of incidents of crime and to educate them in effective crime prevention and safety measures. To obtain a printed copy of the publication, please contact the campus police department or the Student Development office.

### CRIME STATISTICS

| ARRESTS - ON-CAMPUS        | 2012 | 2013 | 2014 |
|----------------------------|------|------|------|
| Illegal weapons possession | 0    | 0    | 0    |
| Drug law violations        | 0    | 0    | 0    |
| Liquor law violations      | 0    | 0    | 0    |

| CRIMINAL OFFENSES - ON-CAMPUS                                | 2011 | 2012 | 2013 |
|--|------|------|------|
| Murder/Non-negligent manslaughter                            | 0    | 0    | 0    |
| Negligent manslaughter                                       | 0    | 0    | 0    |
| Sex offenses – Forcible                                      | 0    | 0    | 0    |
| Sex offenses - Non-forcible (incest and statutory rape only) | 0    | 0    | 0    |
| Robbery  | 0    | 0    | 0    |
| Aggravated assault   | 0    | 0    | 0    |
| Burglary   | 2    | 1    | 0    |

| CRIMINAL OFFENSES - ON-CAMPUS | 2011 | 2012 | 2013 |
|-------------------------------|------|------|------|
| Motor vehicle theft           | 0    | 0    | 0    |
| Arson                         | 0    | 0    | 0    |

- The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.
- These data do not include incidents that: (a) took place off campus on public property immediately adjacent to and accessible from the Campus; (b) took place on a non-campus building or property owned or controlled by a student organization that is officially recognized by the institution; or (c) incidents at buildings/property owned or controlled by an institution but is not contiguous to the institution. For three years' historical data on criminal activity may be found at [www.ope.ed.gov/security/](http://www.ope.ed.gov/security/)

## MONITORING AND RECORDING THROUGH LOCAL POLICE CRIMINAL ACTIVITY

It is the policy of Alabama Southern Community College that all off-campus college-sponsored activities shall be attended by the college sponsor of the sponsoring club or organization. Specific information concerning the eligibility and role of club advisors is available from the director of student activities. Sponsors are required to monitor all activities and report appropriately. No off-campus student organizations exist; therefore, no structured monitoring takes place.

*Alabama Southern Community College is an equal opportunity employer. It is the official policy of the Alabama Department of Postsecondary Education, including postsecondary institutions under the control of the State Board of Education, that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program, activity, or employment. Alabama Southern Community College will make reasonable accommodations for qualified disabled applicants or employees.*