



AUBURN UNIVERSITY

OFFICE OF THE PROVOST
AND VICE PRESIDENT FOR
ACADEMIC AFFAIRS

MEMORANDUM OF AGREEMENT

To: Dr. Gary Branch
President, Coastal Alabama Community College

From: Dr. Bill Hardgrave
Provost and Vice-President for Academic Affairs, Auburn University

Date: February 2, 2018

Re: Course Transfer Guidelines for Coastal Alabama Community College
Hospitality Administration – Hospitality Management Concentration

The purpose of this memorandum is to clarify transfer course guidelines for Hospitality/Culinary Management courses, which may be transferred from Coastal Alabama Community College to the Hospitality Management (HOSP) – Hotel and Restaurant Management Option Bachelor of Science degree program at Auburn University.

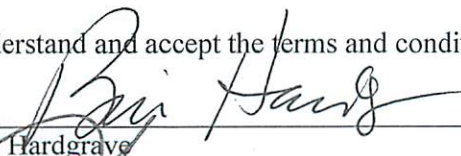
The document is in response to discussions between Dr. Martin O'Neill, Department Head of Nutrition, Dietetics and Hospitality Management and Mr. Ed Douglas, Chair of Hospitality Division. The information provides transfer credit guidelines based on current courses available through the Coastal Alabama Hospitality Management/Culinary Arts department.

Please note a maximum of 62 credit hours may be transferred to Auburn University in the HOSP program (124 semester hour curriculum). All core courses transferred from Coastal Alabama Community College would articulate as stated in the STARS agreement. The transfer credit guidelines are informal guidelines and should be used for advising purposes only.

Course/curriculum information for the HOSP degree program at Auburn University may be updated or revised as part of the continuous improvement process. Therefore, transfer credit will be reviewed appropriately and determination of course articulation will be made upon presentation of syllabi as needed or requested. Periodic review of the Course Transfer Guidelines should be conducted in order to maintain current articulation information based on current HRMT curriculum standards. Transfer student admission guidelines are set by Auburn University Office of Admissions and Recruitment. Details are available at: <http://www.auburn.edu/admissions>.

If you have questions, please contact Dr. Martin O'Neill, NDHM Department Head at 334 844-4261.

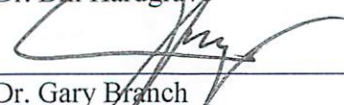
We understand and accept the terms and conditions of this memorandum of agreement.



Dr. Bill Hardgrave

2-7-18

Date




Dr. Gary Branch

Date

Attachments: CACC Restaurant, Hotel, and Meeting Mgt. Curriculum; Course Transfer Guidelines

cc: Dr. June Henton, Auburn University
Dr. Susan Hubbard, Auburn University
Dr. Martin O'Neill, Auburn University

 Mr. Ed Douglas, Coastal Alabama Community College

208 Sanford Hall, Auburn, AL 36849-5108; Telephone: 334-844-5771; Fax: 334-844-5778

UNITED STATES OF AMERICA

Department of Justice
Federal Bureau of Investigation

Washington, D. C. 20535

TO : DIRECTOR, FBI (100-442100)
FROM : SAC, NEW YORK (100-100000)

SUBJECT: [Illegible]

Re New York letter to Bureau dated 1/11/61.

Enclosed for the Bureau are two copies of a letterhead memorandum (LHM) dated and captioned as above.

The LHM is being prepared by the New York Office under the direction of the Special Agent in Charge.

The LHM contains information regarding the activities of the [Illegible] in New York City.

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Advising Guidelines
Course Transfer Guidelines for Auburn University/Coastal Alabama Community College
Hospitality Programs

I. Core Courses

All core courses would articulate as stated in the STARS agreement.

II. Required Supporting Courses

Coastal Alabama Community College	Auburn University
BUS 271	HDFS 2040 (4)

III. Human Sciences Core Courses

Coastal Alabama Community College	Auburn University
CUA 111	NTRI 2000 (3)

IV. Required Hotel and Restaurant Management Option Core Courses

Coastal Alabama Community College	Auburn University
CUA 101	HOSP 1010 (2)
HMM 252	HOSP 2300 (3)
CUA 116 + CUA 125 + CUA 213	HOSP 2400 (4)

V. Professional Elective Courses

The following courses would count towards professional elective hours (maximum 6 hours):

HMM 241	Restaurant Service Management	3
HMM 260	Human Resources Management.....	3
HMM 106	Beverage Selection and Appreciation.....	3
HSM 201	Event Planning & Management.....	3
HSM 222	Meeting & Convention Management.....	3
HSM 250 or HSM 214	Hospitality Marketing or Hospitality Sales.....	3
HSM 265	Planning & Development of Tourism.....	3
HSM 281	Special Topics in Hospitality.....	3
Hospitality Electives	Choose Courses from HMM & HSM (on advisement)...	12

VI. Required Business Courses

Coastal Alabama Community College	Auburn University
BUS 241	ACCT 2810 or ACCT 2110
ECO 231	ECON 2030

A maximum of 62 credit hours may be transferred to Auburn University's Hospitality Management degree program (124 semester hour program) from an Alabama Community College. The information presented above reflects transfer credit options only.

Coastal Alabama Community College
• Restaurant, Hotel and Meetings Management•

Course transfer guidelines for students who plan to pursue a Bachelor's Degree in Hospitality Management at Auburn University

AREA I WRITTEN COMPOSITION

ENG 101	English Composition I	3
ENG 102	English Composition II	3

AREA II FINE ARTS AND HUMANITIES

PHL 206 or IDS 102	Ethics	3
ART100 or MUS 101	Art Appreciation or Music Appreciation.....	3
ENG 251 or 252 or 271 or 272		3
SPH 107	Fundamentals of Public Speaking	3

AREA III NATURAL SCIENCE AND MATHEMATICS

MTH 113	Pre-calculus Trigonometry	3
BIO 103 & BIO 104.....	Principles of Biology I & II	8

AREA IV HISTORY, SOCIAL, AND BEHAVIORAL SCIENCES

HIS 121 and HIS 122 or	World History I and II	
HIS 201 and HIS 202	American History 1 and II.....	6
ECO 232.....	Principles of Microeconomics	3
PSY 200	General Psychology.....	3

AREA V PRE-PROFESSIONAL, MAJOR, AND ELECTIVE COURSES

CUA101	Orientation to Hospitality Profession.....	3
CUA 111	Foundations in Nutrition	3
HMM252	Hotel/Restaurant and Travel Law	3
SPA 101.....	Introductory Spanish	4
BUS 241	Principles of Accounting.....	3
BUS 271	Business Statistics I	3
6 Hours of the following classes can be transferred for elective credit		
CUA116	Sanitation, Safety and Design	3
HSM201	Event Planning and Management.....	3
HSM222	Meeting and Convention Management.....	3
HSM250.....	Hospitality Marketing.....	3
HSM265.....	Planning and Development of Tourism.....	3
HMM260	Human Resource Management.....	3
CUA213	Food Purchasing and Cost Control.....	3

Total Hours 67*

* Auburn University will accept a maximum of 62 Credit hours toward the Bachelor's Degree.

It is strongly encouraged to complete BIO 103 and CUA 111 before transferring to Auburn University.

Students are also encouraged to take CUA 116, CUA 125 and CUA 213. This combination of courses will be equivalent to HOSP 2400 at Auburn University which is a prerequisite to many upper division courses.

Students should consult their transfer institution or the Statewide Articulation Committee's INTERNET based transfer system STARS for approved electives. For more information about STARS go to www.CoastalAlabama.edu and click on the STARS icon. See your academic advisor for assistance.