



BALDWIN COUNTY'S AND ALABAMA'S GULF COAST COMMUNITY COLLEGE
BAY MINETTE, ALABAMA 36507-2698

Dear Doctor,

Please accept our sincere appreciation for considering serving as a clinical site practice for Faulkner State Community College's Veterinary Technology program. Your education, experience and counsel will help to guide our students and will be a valuable asset to our program. We are a "hands on" distance learning program so even though our students are receiving a large portion of their education on-line, we visit our students at their clinical site to help make sure they understand and can execute the skills we are teaching proficiently. With your help we feel we can cultivate exceptional Veterinary Technicians and we are excited to possibly work with you.

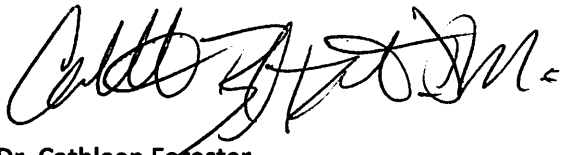
Important points to note:

1. Students are expected to learn and practice all the essential skills for a given course within the current semester.
2. You and the student should review the skill list the first day on site and identify any skills that may not be obtained in your hospital.
3. The student is responsible for contacting the Veterinary Technology Program Director or Veterinary Technology Veterinary Technician Instructor, within the first two weeks, and informing them as soon as possible of any skills that they cannot obtain at your clinical site so that arrangements can be made for the student to visit another site for that skill.
4. Occasionally you may encounter a skill on the skills list that you do not presently perform in your hospital, or that is performed in a manner that is different from what is taught. This is all part of our student's learning process. The potential benefits to you and your practice include new skills, knowledge and problem-solving abilities for your staff.
5. The students are expected to act and dress in a professional manner at all times. This includes showing respect for your staff, clients and patients in the way they speak and behave. Any potential issues or problems should be addressed immediately to the Program Director or the Veterinary Technician Instructor.
6. Please feel free to contact us anytime with any questions or concerns or for any clarifications that may be required.

7. Students must have medical insurance before being accepted into our program and at no time will you be responsible if an injury occurs at your clinic.

We strive for an enjoyable and successful program that will produce competent technicians who will be a valuable asset to any veterinary facility.

Sincerely,



Dr. Cathleen Forester
Faulkner State Community College
Veterinary Technology Program Director
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