

COASTAL ALABAMA COMMUNITY COLLEGE			
Policies and Procedures Manual			
Title:	Local Assumption of Responsibility		Approved by:
Insert:	01.04	Date:	04/01/2022
Replace:		Date:	06/01/2023
Reviewed:		Date:	06/01/2023
Remove:		Date:	



POLICY / PURPOSE:

A designee may be named to assume supervision responsibilities in the absence of the President.

SCOPE:

This policy applies to all Coastal Alabama Community College employees.

DEFINITIONS:

There are no definitions applicable to this policy.

DETAILS:

1. At the President's discretion, a designee may be named to temporarily assume the President's responsibilities during the absence of the President.

PROCEDURE(S):

1. Individuals may contact the President's office for additional information.

ADDITIONAL PROVISIONS/INFORMATION:

There are no additional provisions/information applicable to this policy.