

COASTAL ALABAMA COMMUNITY COLLEGE			
Policies and Procedures Manual			
Title:	Purchasing		Approved by:
Insert:	06.09	Date:	04/01/2022
Replace:		Date:	06/01/2023
Reviewed:		Date:	06/01/2023
Remove:		Date:	



POLICY / PURPOSE:

It is the policy of Coastal Alabama Community College to ensure compliance with federal and state regulations and Alabama Community College System (ACCS) [Board Policy 309.01](#) and [Chancellor's Procedures 309.01](#) related to the use of public funds for purchasing.

SCOPE:

This policy applies to all Coastal Alabama Community College students and employees during any activity involving the College, including the workday. In addition, visitors, vendors, contractors, and all other non-employees may be expected to recognize and comply with College policies.

DEFINITIONS:

Refer to [Board Policy 309.01](#) and [Chancellor's Procedures 309.01](#).

DETAILS:

1. Refer to [Board Policy 309.01](#) and [Chancellor's Procedures 309.01](#).

PROCEDURE(S):

1. Refer to [Board Policy 309.01](#) and [Chancellor's Procedures 309.01](#).

ADDITIONAL PROVISIONS/INFORMATION:

Refer to [Board Policy 309.01](#).
Refer to [Chancellor's Procedures 309.01](#).